



# Local Landscaper Registration Form

<b>Official Use Only</b>
REGISTRATION #: _____
ISSUED: __ _____

## APPLICATION

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Phone # \_\_\_\_\_ Mobile Phone # \_\_\_\_\_

e-mail address: \_\_\_\_\_ Website: \_\_\_\_\_

Commercial shopping center assigned to (if applicable): \_\_\_\_\_

Business owner name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

## COMMERCIAL TRIMMER AND TREE SERVICE REGISTRATION REQUIREMENTS

Landscaper shall mean any person, company, corporation or service which does regularly, for compensation or fee, installation, planting, and maintenance of yards and grounds; planting, pruning, removal and care of trees; and/or planting, cutting and care of grass and shrubs shall be required to register with the Village of Pinecrest.

- a. Registration shall include the following supplemental documents:
  - i. A copy of the applicant's valid driver's license or other form of photo identification
  - ii. A copy of the applicant's current Local Business Tax receipt
  - iii. Signed acknowledgement that the applicant has been provided a copy of the Village's tree pruning and removal regulations and that the applicant has read and agreed to the requirements
  - iv. A certificate of insurance, reflecting a minimum of three hundred thousand dollars (\$300,000.00) of commercial general liability insurance to include bodily injury and property damage. The applicant shall certify compliance with Chapter 440, Florida Statutes, Worker's Compensation Insurance, as amended. The Worker's Compensation insurance shall be for landscapers and tree trimmers. The policy(ies) of insurance shall be issued in the name of the applicant or the business organization. The Village of Pinecrest shall be named as additional insured. A copy of the required policy(ies) or a copy of a certificate of insurance shall be available for inspection at each site where landscaping or tree trimming activities are in progress
- b. A landscaper's registration shall be valid for a period of (1) one year (January 1 – December 31). Registrations are not transferable or assigned to any other person or entity. A \$75.00 annual license and registration fee is due on or before January 1<sup>st</sup> of every year.

## Tree Cutting Permit Requirements

**Any individual or company who intends to trim a tree located within the commercially zoned districts of the Village of Pinecrest is required to obtain a tree cutting permit prior to performing such work.**

## NEW APPLICATION CHECK LIST

- o Copy of valid driver's license or other form of photo identification
- o Copy of Local Business license tax receipt
- o Signed acknowledgement of the Village's "Tree Pruning and Tree Removal Regulations"
- o Certificate of insurance and workmen's compensation (see above instructions)
- o Copy of articles of incorporation.
- o Copy of any state or county licenses/certificates/or schooling

## RENEWAL APPLICATION CHECK LIST

- o Copy of Local Business license tax
- o Certificate of insurance and workmen's compensation (see above instructions)
- o Copy of articles of incorporation (if changed from previous renewal)
- o Updated copies of any state or county licenses/certifications/or schooling

Registration and Permitting: To register with the Village, obtain a tree trimming permit or to obtain information, please contact the Building and Planning Department at 305-234-2121 or [planning@pinecrest-fl.gov](mailto:planning@pinecrest-fl.gov)

